

**KEEP WEST MONROE BEAUTIFUL
LITTER PREVENTION
ADOPT-A-ROAD AGREEMENT**

The authorized leader or representative of the participating group or the interested individual should read this agreement and fill in the blank areas. Please mail the signed agreement to the event facilitator, Ouachita Green, 700 Downing Pines, West Monroe, LA 71292.

This Agreement defines the responsibilities of the group and Keep West Monroe Beautiful.

Keep West Monroe Beautiful, and _____, hereinafter referred to as the "Organization", enter into this agreement on this _____ day of _____, 20____, to permit the Organization to contribute toward keeping West Monroe clean by maintaining litter free and aesthetically pleasing city roadways, parks and green spaces.

The location of the adopted area: _____

By signing below, the Organization acknowledges that Ouachita Green will serve as the principal facilitator for clean-up events, and also an awareness that the safety of its participating employees/volunteers/family members is critically important. All participating organizations agree to adhere to all terms and conditions stated herein on pages 1 and 2, and ensure that those recruited, engaged or in any way sponsored by the Organization to participate, will do likewise:

Organization Terms and Conditions:

- ◆ Participants shall collect litter on predetermined sections of highways, roadways, city streets, parks or green spaces that have been approved by Keep West Monroe Beautiful.
- ◆ The Organization shall conduct cleanups at least four times a year for a two-year term. Their failure to do so may result in a forfeiture of their recognition as a participating organization.
- ◆ The Organization agrees to adopt 1 Mile of roadway (going in both directions). This roadway must be pre-approved by Keep West Monroe Beautiful. A list of eligible roadways to be adopted is available by KWMB.
- ◆ The Organization shall contact Ouachita Green, (318) 355-5622, at least one month prior to the cleanup to confirm the cleanup date and time.
- ◆ The Organization shall contact Ouachita Green, (318) 355-5622, seven days prior to the cleanup to pick up trash bags, safety vests, grabbers, data cards and first aid kit.
- ◆ The Organization shall have each participant sign a registration sheet on the day of the event which shall include a hold harmless agreement approved by Keep West Monroe Beautiful before participating in each litter cleanup.
- ◆ The Organization shall have adult supervision for minors (17 years old or younger).
- ◆ All participants shall wear a high visibility safety vest and practice safety at all times.
- ◆ Participants shall not use any mind-altering substances prior to or while participating in the litter clean-up.

- ◆ Participants shall not touch anything that might be hazardous or which might cause injury to the participant. Examples are needles, broken glass, ragged metal pieces, items intended for personal hygiene or protection from sexually transmitted diseases, animal carcasses, etc.
- ◆ The Organization leader should immediately contact the West Monroe Police Department at (318) 396-2722 for items such as controlled dangerous substances, knives, firearms or other weapons.
- ◆ The Organization shall have all participants each place all filled, secured trash bags on the roadside as collected, or as otherwise instructed. West Monroe Public Works department will thereafter collect the bags on their assigned collection day.
- ◆ The Organization shall return the signed registration sheets including the hold harmless agreement(s), report the number of trash bags collected and all unused materials and data cards to Ouachita Green within five days of the cleanup, as well as send photos of participants during the cleanup to (318) 355-5622 or info@ouachitagreen.org

Keep West Monroe Beautiful will:

- ◆ Will procure and install an Adopt-A-Road sign with the Organization's name. Placement will be determined by the City of West Monroe. Sign will be removed if Organization does not fully comply with the terms and conditions of this Agreement, or if the Agreement is terminated by either the Organization or by Keep West Monroe Beautiful.
- ◆ Provide safety information and high visibility safety vests for all participants.
- ◆ Provide supplies, including trash bags, high visibility safety vest, first aid kit, and trash grabbers.
- ◆ Record and report data collected from cleanups.
- ◆ Notify the West Monroe Public Works department of when/where there are trash bags to be picked up after a cleanup.
- ◆ Recognize the Organization's contributions through various types of promotions and media.
- ◆ Ouachita Green will serve as coordinator between all parties in executing the Adopt-A-Road program.

This agreement may be terminated by the Organization or by Keep West Monroe Beautiful at any time with or without cause.

I, _____, authorized leader or representative, on behalf of _____, the sponsoring Organization, have read the terms and conditions for participants, and I agree and accept all of the conditions stated heretofore and to including the following:

- ◆ Participants in this program are under the control of Organization and not under the control of the City of West Monroe, Keep West Monroe Beautiful, or Ouachita Green.
- ◆ Our Organization will evaluate all participants to determine that they are responsible individuals who will exercise common sense concern for personal safety and will abide by the rules and conditions stated herein and use due care and caution while participating in this cleanup program.
- ◆ Each participant will be advised of the safety rules and wear a safety vest at all times.
- ◆ Each participant shall be made aware of the traffic and pedestrian laws of the City of West Monroe as they pertain to pedestrians.
- ◆ We recognize that this program will expose participants to traffic along roadways being cleaned as well as other potential hazards. We acknowledge that at no time should

volunteers enter the paved roadway or attempt to clean it, and that it is our responsibility to obtain and send to Keep West Monroe Beautiful signed hold harmless agreements from each participant in the program.

- ◆ **It is further agreed that our Organization and all of its participants, will save and hold harmless, protect and defend the City of West Monroe, Keep West Monroe Beautiful, and Ouachita Green, their agents, employees and officials, from any claim by our Organization, any participants from our Organization or any third parties arising out of our participation in this project.**

I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT ON BEHALF OF OUR ORGANIZATION, AND THAT I HAVE REVIEWED THIS AGREEMENT AND CONSENT TO ITS TERMS.

ORGANIZATION

Signature

Print Name

Organization/Group/Family/Business

Address

Phone

Email Address

Keep West Monroe Beautiful

Signature

Print Name

Title

(Print Name of Group, Family or Business as you want it to appear on the sign)

.....

Mail this form to the event facilitator:

Ouachita Green
Adopt-A-Road Program
700 Downing Pines Rd
West Monroe, LA 71292